

**EUREKA CITY COUNCIL  
WORK MEETING  
JULY 28, 2025 6:00 P.M.**

Mayor Dever opened the meeting.

**ROLL CALL**

Mayor Toni Dever - Present  
Council Member Greg Evans – Absent  
Council Member Travis Haynes – Present  
Council Member Tom Nedreberg – Absent  
Council Member Jeremy Snell – Present  
Council Member Scott C. Pugh - Present  
City Recorder Patricia Bigler – Present

**OTHERS IN ATTENDANCE**

Ron Stewart – Auditor Gilbert & Stewart, Dan Fechner – Jones & DeMille, Shay Morrison – R6  
Community Advisor, Laura Kirgan

**DISCUSSION ITEMS**

Ron Stewart, Gilbert and Stewart – Presentation of 2024 Financial Reports.  
Ron explained the procedures they use, how they came to their conclusions, and his recommendations. He gave a breakdown of the general fund, the cash flow statement and the enterprise funds. He said the enterprise funds are run more like a business, but the challenging part is those funds must stay within those funds. Council Member Snell asked about segregation of duties. He was wondering how involved the Mayor and Council needed to be. We need to find a balance that works. Mayor Dever said she has now started reviewing and initialing the invoices before they are paid to make sure the check matches the amount of the invoice. Recorder Bigler mentioned she had made a purchase requisition form and presented it to the Council a few months ago. Council Member Evans wanted to make some changes to it, but we have not received it back. The next audit is scheduled for October 1<sup>st</sup> and should be done before the end of the year.

Dan Fechner, Jones & DeMille.

Dan said he reviewed the soil sampling ordinance along with having a conference call with Council Member Evans and Craig Barnitz with DEQ. He went over the procedures and the city's responsibilities. Recorder Bigler explained how we handle a permit when it comes in and how the sampling is supposed to be done. She also told them in the past in order to get the \$5,000 per year a report needed to be turned in as to what was done that year. When Chris was the Mayor, he talked to them and was told we could get up to \$15,000. Again, no reports were submitted. Later when Council Member Evans talked to Craig Barnitz he was told our agreement with them had expired. She was never sent anything on whether it was renewed or not. Mayor Dever asked who is responsible for submitting reports. Recorder Bigler said it is the Permit Coordinator, and the report can be uploaded online. Council Member Haynes asked for an update on the Transportation Plan. It is about 90% finished.

#### New Vehicle for Code Enforcement.

Mayor Dever said a new vehicle was purchased for \$7,800. It is a 2018 Ford Explorer and will be picked up tomorrow. The Code Enforcement decals will be transferred from the truck to the Explorer

#### FEMA Letter.

Shay said the letter is just part of their standard process in creating the flood maps. They need to meet certain engineering standards during the process. If we have an issue with the engineering, then we respond back if not then they will continue to move through the process.

#### Planning Commission Alternates – Jesica Severa and Raeleen Maxfield.

Council Member Pugh said the Planning Commission discussed getting a couple of alternates for the Commission. They discussed having Jesica Severa and Raelee Maxfield. He asked the Council if they had any concerns. There were some concerns about Raeleen because she is the wife of a Commission Member. Shay talked with the ombudsmen's office, and they are not aware of any State Law that prohibits it, but it is not the best practice. The Council felt it would be best if Raeleen was used as an alternate for her husband only. Recorder Bigler mentioned they are still short one person to have a five member commission. The Council asked she post for another member.

#### Consent Agenda

Minutes from July 14, 2025.

The Council reviewed the minutes and will vote on it at the Council Meeting.

#### **ADJOURNMENT**

Council Member Haynes made a motion to adjourn. Council Member Snell seconded. All in favor meeting adjourned.